

**Heritage Education Commission Meeting**  
**Tuesday, December 11 2018 @ 4:00 PM**

Meeting Called to Order: 4:00 PM at the Rourke Art Gallery + Museum

**Members Present:** Linda Folk, Marie Williams, Carol Sibley, Margaret Zeren, Cady Rutter, Kristi Kaiser, Les Bakke, Dave Gavre

**Members Absent:** Jim Soderberg, Luana Gilstrap, Lauri Winterfeldt, Tony Tilton, Markus Krueger, Angie Beaton

**Secretary's Report:** Accepted as posted.

**Treasurer's Report:** No report given as Tony is absent; still waiting on Sodexo bill. Received after meeting: Tony sent \$70 check on to Les.

**Archives Report:** Angie sent an update to be relayed to the commission. The donation form has been approved with a few minor verbiage tweaks. The archivist at MSUM says we will be able to catalog book submissions we have even if we do not have forms; no longer need to track down authors. They will now be categorized at MSUM.

**2019 Family History Workshop:**

- a. Theme — Anniversary of the ratification of the right to vote is not until next year. Discussed pros/cons of moving that theme to next year or still pursuing it this year. League of Women Voters will be doing anniversary celebrations and would be a great potential partner. Will vote electronically on theme year when all information has been forwarded by Les. Back-up theme could be Midwest or regional focus since keynote speaker is from Iowa. Discussed tagline for Women's Suffrage theme.
- b. Committee Members were discussed. Members volunteered for different committees.
  - a. **Cochairs** - Marie, Margaret; **Booth** - Kristi, Linda; **Food** - Marie; **Registration** - MCE, Margaret; **Sponsorship** - Cady, Dave; **Publicity** - Cady, Kris; **Family History Award** - Angie, Carol, Dave; **Table Decorations** - Angie, Linda; **Preparation / Setup** - Angie, Les, Margaret; **Theme:** Kristi

**Miscellaneous:** Mid-February will be deadline for placing copy in the Spring Catalog for Community Ed. Marie will be following some new leads for potential caterers. If anyone has potential speakers, 20 sessions to be filled by June. Will be deciding 4 workshops from the keynote speaker, the theme, and the tagline early in the year. Kristi will be reviewing access to the SharePoint site and updating for 2019. Please upload and update all available materials to SharePoint as you're able from previous committees.

Adjourned at 4:00 PM

Respectfully submitted,  
Cady Rutter

**Next meeting:** February 12, 2019 - The Rourke