

**Heritage Education Commission Meeting**  
**Tuesday, 6 November 2018 @ 4:00PM**

Meeting called to order at 4:00PM by President Zeren at the Rourke Art Gallery + Museum.

**Members Present:** Les Bakke, Jim Soderberg, Luana Gilstrap, Linda Folk, Margaret Zeren, Markus Krueger, Kristi Kaiser, Marie Williams, Tony Tilton, and Cady Rutter

**Members Absent:** Angela Beaton, Lauri Winterfeldt, and Carol Sibley

**Secretary's Report:** Accepted as posted.

**Treasurer's Report:** Current Balances 6 November 2018

<b>Checking:</b>	\$560.74
<b>Oral History:</b>	\$1,265.11
<b>Workshop:</b>	\$8,603.40

**Archives Report:** Given by Luana Gilstrap. Archives committee is ready to meet with the new Archivist at MSUM. The form for donations will be discussed as well as an agreement for items leaving the premises of the campus.

**2018 Workshop:** Number of registrants is down this year; there is room for improvement. President Zeren gave a review of survey results and feedback from the workshop. Very positive: speakers were well-reviewed. For outreach: Many people found out via successful email campaign. Discussed continuation of the radio campaign. For numbers: Although registration was down, we have 21% of registrants that are new. Members discussed potential retention strategies to get returning participants.

Discussion of moving the monthly meeting date to the 2<sup>nd</sup> Tuesday of each month, at 4 p.m. A motion was made to accept this change by Tony, seconded by Les. Motion passes unanimously.

**2019 Family History Workshop:** We discussed the need to find a British Isles speaker, introduce more DNA sections to accommodate high levels of interest, and find a speaker to discuss researching the female side of the family tree for 2019. Marie will check with our keynote if she can offer this. Mic packs were discussed for our low-hearing participants. We think we can source enough audio equipment to do this. A price raise was discussed in 2020. Our workshop is an extremely high value for the price point. Perhaps we can bring in another impressive keynote.

**Nominating and Membership Committee:** Luana presented the candidates for officers to be voted on next meeting. Margaret Zeren as President, Jim Soderberg as Vice President, Tony Tilton as Treasurer, and Cady Rutter as Secretary. Linda Folk made the motion to accept the candidates as presented, Kristi Kaiser seconded. Motion passes unanimously.

Adjourned at 4:58 P.M.

Respectfully submitted,  
Cady Rutter, Acting Secretary