

## **HERITAGE EDUCATION COMMISSION CONSTITUTING DOCUMENT**

**PURPOSES:** The Heritage Education Commission is an organization of Moorhead State University developed for the purpose of creating, initiating and conducting programs and projects which aid in the preservation or restoration of the cultural heritage in the service region of Moorhead State University.

### **OBJECTIVES:**

1. To plan, develop and conduct family history workshops as determined by interests of the public.
2. To develop and maintain a family history collection at Moorhead State University.
3. To develop and maintain an oral history collection at Moorhead State University.
4. To explore the feasibility of and subsequently create and initiate other workshops, programs and projects directed toward the purpose of the Commission.
5. To develop, plan, and implement lecture series, displays and exhibits.
6. To initiate and facilitate training programs for community leaders in preservation and restoration of our cultural heritage.
7. To maintain liaison with regional and state organizations in the furtherance of mutual goals.

### **ORGANIZATION:**

The Commission will have from nine to 15 members appointed by the President of Moorhead State University. Members serve for two years and, with their consent, may be reappointed. The Commission will elect a President, Vice President, Secretary, Archivist and Treasurer and will hold meetings as determined by the membership.

The Commission will maintain liaison with the University through the Vice President for Public Affairs or through an alternate appointed by the University President. This person along with the Director of Continuing Education and the Director of the Northwest Minnesota Historical Center will serve as ex-officio members of the Commission.

Through the Office of Public Affairs, the Commission will have access to the facilities and services of Moorhead State University. The Commission will use the services of the MSUM Business Office for the administration and accounting of its finances. The University will provide assistance in publicizing and promoting Commission events and programs.