

**Heritage Education Commission Meeting**  
**Tuesday, June 11 2019 @ 4:00 PM**

Meeting Called to Order: 4:00 PM at the Rourke Art Gallery + Museum by President, Margaret Zeren

**Members Present:** Margaret Zeren, Cady Rutter, Kristi Kaiser, Les Bakke, Marie Williams, Jim Soderberg, Kris Thompson

**Members Absent:** Dave Gaboury, Luana Gilstrap, Carol Sibley, Angie Beaton, Linda Folk, Tony Tilton

**Secretary's Report:** Submitted and posted online. No changes requested.

**Treasurer's Report:** Was submitted via email. Two new deposits — one was in error and was returned.

**Archives Report:** Angie absent.

**Oral History and Veteran's Oral History Project:** No news to report.

**2019 Family History Workshop**

Alice Hoyt Veen, Main Presenter — September 28, 2019

- a. **Cochairs** — Our flyer of current confirmed speakers is out. 16 confirmed speakers; still need 4 speakers. ND State Historical Society is unavailable. C. Rutter will reach out to the heads of tri-college English departments to see if there are any technical writers willing to teach how to write histories.
- b. **Booth** — K. Kaiser has drafted a letter to mail out to interested vendors. Will send out end of June. L. Folk has had interest from a bookstore in Grand Forks and Bismarck that might be interested in being present.
- c. **Food** — We still have not seen a bill from Sodexo. M. Zeren will get the contact person from Markus to follow up one last time for due diligence. Connected with Concordia and they will be preparing a quote. They can provide linens and skirting. We're interested in pursuing a pasta bar. We will be providing recycling bins for the lunch.
- d. **Registration** — 13 current registrants
- e. **Sponsorship** — \$200 currently pledged; notes are out to past sponsors. Our anonymous benefactor who has given historically has once again pledged \$2,000; they would like to know what it is being allocated for.
- f. **Publicity** — A note has gone out to all past participants to encourage submission for Family History Awards. We have begun scheduling FB posts as new information becomes available. Catalog goes out 23rd August; the workshop is in current catalog. MCE will boost a post to promote registration closer to the event. C. Rutter will prepare a press release for committee members for verbiage to us and will hold for media release until closer to event time. K. Thompson will follow-up on when we could possibly print and send out the brochure from MCE. C. Rutter has agreed to edit the brochure before it goes to press. Should schedule Prairie Public interview soon. M. Williams will see if our presenter is willing to do this interview.
- g. **Family History Award** — Committee is absent.
- h. **Table Decorations** — No updates.
- i. **Prep & Set-up** — One extra computer has been requested thus far.

**2020 Family History Workshop:** BYU historian with specialty in Midwest is willing to do 19 September. K. Thompson will put in a building use permission. Next year is 400th anniversary of the Mayflower. We should consider some programming for this anniversary.

**Miscellaneous:**

- Les has found a person to manage web maintenance for the commission. She is a young librarian and web worker. Les recommends that we have her on the commission as an ex-officio member. The executive committee will collaborate with her on a trial basis for the first year to see if the relationship should be maintained on a long-term basis. She will have one point of contact. Discussion on authorizing moving HEC web services to an independent server. Les makes the motion to do so; Kristi seconds. Motion carries.
- The webmaster would also be willing to post the community and veteran's oral histories online as they are collected.
- L. Folk has offered a pre-existing veteran oral history; we will need a signed release form.

Adjourned at 4:55 PM

Respectfully submitted,  
Cady Rutter

**Next meeting:** July 9, 2019 - The Rourke